



## **Cancellation and No-Show Policy**

We require 24-hours advance notice for any cancellation. If you are unable to give 24-hour advance notice or you do not show for your scheduled appointment, **an administrative fee of \$100** will be billed to you.

If you are scheduled ongoing on our schedule and this occurs multiple times, your ongoing visits will be removed.

To successfully achieve the goals of treatment established by my physical therapist it is essential for consistent attendance as outlined by my plan of care.

### **NEW CLIENTS**

If you are new to our clinic, we ask that forms be updated online through our secure patient portal. You will be emailed in advance.

We appreciate this being completed within **48 hours (about 2 days)** prior to your appointment. If they are left uncompleted **24 hours** prior to your appointment, we may ask you to reschedule.